



AMARGOSA VALLEY TOWN BOARD MEETING

AGENDA

Amargosa Community Center
1640 E. Farm Road, Amargosa Valley, NV 89020
Thursday, July 1st 2021 @ 7:00 P.M.

John Bosta, Chairman
Debbera Mendyk, Vice Chairman
Trevor Dolby, Town Clerk
Richard Claessens, Member
John Denilofs, Member

NOTE: All items are approximate except for items on the agenda at a specific time. Items on the agenda without a time designation may not necessarily be considered in the order in which they appear on the agenda. The items may be combined. The items may be removed. The discussion of an item may be delayed. **NOTICE: It is anticipated that the items of business before the Town Board July 1st, 2021 will be fully completed on that date. However, should item(s) not be completed, it is possible item(s) could be carried over and be heard before the Town Board beginning at 8:30 a.m. on the next day.**

Public Comment during the Town Board Meeting on **July 1st, 2021** will be for all matters, both on and off the agenda, and be limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items. The Town Board reserves the right to reduce the time or limit the total time allowed for public comment. The Town Board may prohibit comment if the content of the comments is a topic that is not relevant to, or within the authority of, the Town Board, or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Town Board meeting.

Amargosa Community Center 1640 E. Farm Road, ~ Amargosa Library 1660 E. Farm Road, ~ Amargosa Clinic 1690 E. Farm Road, ~ American First National Bank, 1600 S. Highway 373, ~ U.S. Post Office 750 E. Sage Avenue, ~ Amargosa Senior Center, 880 E. Desert Seniors Lane, Amargosa Valley, NV 89020.

Support documentation for the items on the agenda, provided to the Town Board is available to members of the public upon request, contact Marley Mendoza @ (775) 537-5459 or mdeputytownclerk@gmail.com Amargosa Valley Town Office, 1640 E. Farm Road, Amargosa Valley, NV 89020,

NOTE: All times are approximate except for bid openings, public hearings, and any other items agenzized at a specific time. Action may be taken on all items except where otherwise indicated. Items not scheduled for a specific time may be considered at any time and in any order. Items may be pulled or removed from the agenda at any time.

Special Note: Any member of the public who is disabled and requires accommodation or assistance at this meeting is requested to notify the Amargosa Valley Town Office @ (775) 537-5459 or mdeputytownclerk@gmail.com prior to the meeting. You can also watch us live streaming thru YouTube on our own Amargosa Valley Town Office Channel

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ITEM # SUBJECT

July 1st, 2021

AMARGOSA VALLEY TOWN BOARD

- 1. Pledge of Allegiance**
- 2. Approval of the Agenda** for July 1, 2021 (Non-action item)
- 3. GENERAL PUBLIC COMMENT** (up to three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item (FIRST). PLEASE STATE AND SPELL YOUR LAST NAME
- 4. For Possible Action** --Discussion and Deliberation to Approve the April 22, 2021, May 13, 2021, May 27, 2021 and June 10, 2021 Minutes of Amargosa Valley Town Board Meetings.
- 5. Town Office Report**
 - A. For Possible Action** – Discussion and Deliberation to approve the Invoices for payment, and Approval Letters for Signatures
- 6. Fire Department Report**
- 7. NYE County Sheriff Department Report**
- 8. Committee Reports**
 - A. Cemetery Report**
 - B. Human Resource Committee – 1. For Possible Action** - Discussion and deliberation to appoint Bonnie Groenert to the HR Committee **2. For Possible Action** - Discussion and deliberation to interview Tina Oseguera for the second job position. No need to reinterview Tristin Cann. The Board to be given a recommendation of who should be hired on the next AVTB Meeting from HR Committee.
 - C. Planning Committee**
 - D. Senior Center**
 - E. Tourism and Economic Committee:** For Possible Action- Discussion and Deliberation to appoint Scott Harris to the Tourism and Economic Development Committee.

FISCAL IMPACT: None
- 9. For possible action - Discussion and deliberation:** T.B. authorize one TB member to e-mail out to the community, items of interest to the community that did not get into the newsletter .
- 10. For possible action - Discussion and deliberation:** T.B. to specify who has the authority to send items to our web-master to post on our official website . Current practice is for her to only accept content sent by the Clerk to the Board .
- 11. For possible action , discussion , deliberation .** Advertise the job opening for a Fire Instructor , to be contract and to be PSST money 20 hours per week 25 \$/hr .
- 12. For Possible Action , discussion , deliberation .** A) task the HR committee to recommend a policy , schedule or time line for merit , longevity and cost of living raises for town staff . B) Before we get something back from the HR Committee on part A above , grant merit longevity and/or cost of living raises to the town's two buildings & grounds workers .

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July 1st, 2021

- 13. For possible action , discussion , deliberation ,** A) ask the county for a copy of their HR manual for us to use as a draft or template in developing our HR manual. B) download POOL /PACT HR manual (available on-line for download) for us to use as a draft or template for developing our HR policy manual . C) Ask Prudy Stingel to look to see if she has at home a copy to give us of the HR Manual that Curt wrote for the town (never ratified , not on file) . D) The county uses an outside agency to do their hiring , Ask that agency to send us a proposal . E) Thank the county HR for their assistance in hiring our new Deputy Town Clerk . F) Ask county HR if they want to propose an MOU with us .The Town has no MOU with the county .
- 14. For possible action** - Discussion and deliberation to specify set time and date for a Capital Projects Workshop. Who is to apply through the County for the New CARES-Act grant proposals? Other CARES-Act proposals may be appropriate, but we don't have a recent capital projects workshop for guidance.
- 15. For possible action - Discussion and deliberation:** Set time and date for a Capital Projects Workshop
- 16. For Possible Action** - Discussion and deliberation to ask Beatty Advisory Town Board to have Carrie Radomski the Administrative Assistant to train Marly Mendoza the Deputy Town Clerk
- 17. For Possible Action- Discussion and Deliberation :** to have Samantha Szesciorcka of Nevada Discovery Ride at the Amargosa Back to School Fair on July 24, 2021 from 10 am-6pm at the Community Center. FISCAL IMPACT: \$500 for fuel and lodging and feed for the Horse and Dog and Samantha
- 18. For Possible Action** - Discussion and deliberation T.B. to authorize and allocate 175 K of PSST account .: \$175,000 for a Tender (newish , used) The Amargosa Valley Volunteer Fire Department to purchase . **FISCAL IMPACT:** \$175 k against Public Safety Sales Tax (PSST) account . See backup for specifications .
- 19. For Possible Action-** Discussion and Deliberation to appoint Joe Labossiere aka Lab to form a Seal Committee. **FISCAL IMPACT:** T.B. to specify a cash prize . See backup
- 20. For Possible Action** - Discussion and deliberation to approve sending Deputy Town Clerk Marley Mendoza to appropriate Nye County offices for training pertinent to the job; travel expenses and per diem to be paid.
- 21. For Possible Action** - Discussion and deliberation to re-imburse Lab \$174.34 for the plaque presented to Vern & Linda (receipt is in the office).
- 22. For Possible Action** – Discussion and deliberation to set a time, date, and location for the next meeting of AVTB regular meeting at 7:00 PM July 22, 2021 at Amargosa Community Center.
- 23. GENERAL PUBLIC COMMENT** (up to three-minute time limit per person.) Action will not be taken on matters considered during this period until specifically included on an agenda as an action item (SECOND). PLEASE STATE AND SPELL YOUR LAST NAME
- 24. Board Members’/Deputy Town Clerk’s Comments** (This item is limited to announcements or topic proposed for future workshops/agendas)
- 25. ADJOURN**

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