

Nevada Association of County Human Services Administrators

Minutes

January 20, 2021

Active Members:

Mary Jane Ostrander, Carson City County (Zoom)

Shannon Ernst, Churchill County (Zoom)

Tim Burch, Clark County (Zoom)

Niki Linn, Humboldt County (Zoom)

Shayla Holmes, Lyon County (Zoom)

Debbie Lee, Mineral County (phone)

Karyn Smith, Nye County (Zoom)

Associate Members:

Affiliate Members:

Tracey Bowles, Washoe County Public Guardian (Zoom)

Guests:

Dagny Stapleton, NACO (Zoom)

Vinson Guthreau, NACO (Zoom)

Dena Schmidt, ADSD (Zoom)

Jessica Flood, Regional Behavioral Health (Zoom)

Kurt Englehart – Senator Catherine Cortez Masto's Office (Zoom)

Melissa Laufer-Lewis, NV Medicaid (phone)

Dorothy Edwards, Washoe DPBH (phone)

Phil Burrell, NV Medicaid (phone)

Tiffany Lewis, NV Medicaid (phone)

Item 1: Call to Order

The meeting was called to order at 9:04am by Shannon Ernst.

Item 2: Introductions

Shannon Ernst asked those attending the meeting to introduce themselves and introductions were made.

Item 3: Public Comment

Shannon Ernst inquired as to whether there was any public comment. There were none.

Item 4: Verification of the Posting of the Agenda

Karyn Smith verified the agenda had been posted according to NRS.

Item 5: Review and Adoption of Agenda

Shannon Ernst called for a motion to adopt the agenda as submitted. Tim Burch made a motion to adopt the agenda as submitted. Shayla Holmes seconded the motion, and it passed unanimously.

Item 6: Review and approval of Minutes from the December 16, 2020 Meeting

Shannon Ernst asked if there were any revisions or changes to the minutes from the December 16, 2020 meeting. There were none.

Niki Linn made a motion to approve the minutes from the December 16, 2020 meeting. Karyn Smith seconded the motion, and it passed unanimously.

Item 7: Annual Election and appointment of officers

Mary Jane Ostrander stated that she asked the group for nominations and she forwarded them to Tim. For a secret ballot, you can privately message Tim to keep it confidential. Mary Jane stated that we had nominations for the officers to stay where they are, one with Tim as the President and then we have one with Mary Jane as the Vice-Chair, Karyn as Secretary and Shayla as the Treasurer. Shannon stated that she recommends we do this one at a time so Tim can record the results. The nominations are as follows:

1. President: Tim Burch/Shannon Ernst
2. Vice President: Shannon Ernst/Mary Jane Ostrander/Amber Howell
3. Treasurer: Mary Jane Ostrander/Shayla Holmes
4. Secretary: Karyn Smith

Everyone sent their message to Tim Burch with their votes, which are as follows:

1. President: Tim Burch
2. Vice President: Shannon Ernst
3. Treasurer: Mary Jane Ostrander
4. Secretary: Karyn Smith

Item 8: State Partner Updates

Melissa Laufer-Lewis stated that we did meet with a handful of counties last week and it was decided to make some language changes to include several items, including some audit requirements. That is captured within the general state contract language under section 7 of the contract. We will not need any language changes for that; however, it was requested that we discuss alternatives for the June projected invoices. The smaller group had the idea to go ahead and revise the June invoice to be a net 10 invoice, instead of a net 30 invoice to meet state fiscal year deadlines closings for counties.

Melissa stated that there was a question regarding CFR reference that is under section D7 of the contract, CFR 42433.51. There was a comment that it conflicted with NRS Chapter 428. The CFR is identifying the source of the funds, whereas Chapter 428 and NRS define the program and the county obligations. That is under review and I am not sure that we can pull out the CFR reference, as that is a requirement for us to be able to draw down Medicaid funding from the feds. Those are the main changes, but I wanted to open it up to questions you all might have.

Shannon stated that one thing we planned was that these revisions would be made at the state level and sent out to the counties, Dagny, and our District Attorneys for review. That way we can come back for one more discussion before we finalize it. Melissa stated that is correct and she will be getting it out today or tomorrow morning. Shannon stated that we urge everyone to get these through their process as soon as possible, because we must have everyone sign these and agree to the same language and contracts, before we can proceed. We are at a legislative year and we will need to get these back and signed by June or July. If you have any questions, many of us were on the call and will try to help anyone with their concerns. Dagny stated that she would add the concern with the CFR and NRS. That was posed by Cash Minor, the CFO of Elko County. Dagny was wondering if you would be willing to include in your email you send out with the draft language, with an explanation on that conflict.

Shannon stated that since there are so many counties that do not participate in the group, maybe we can forward this to them and have them join for further discussion. Dagny stated that maybe once Melissa sends it out to all the counties, she can send something to me and Shannon confirming. Maybe Shannon can then reiterate for everyone to run by their DA to meet the deadline. Dagny also stated she will be happy to announce it at the NACO meeting for the Commissioners to be aware of it. Shannon stated that would help a great deal.

Phil Burrell stated that we are working on the contract and basically talked on those specific items. We will continue to work on this and get it over to you all soon. We wanted to send it out right now, so that we could dive into some details. Our office did have some furloughs that has delayed us, but we will get them to you soon. Dagny stated that she wanted to follow-up on the conversation we had last week with the Director, regarding the Medicaid Assessments and IAF. I got an email this morning that the IAF payments are on their way and I know Melissa was going to share us the projected assessments by county for the Long-Term Care Match. Melissa stated that those are going for final internal review before they are released, to make sure there are no calculation errors. My plan is to have those out as soon as possible today.

Shannon stated that her budget is due on Monday and that everyone is coming up on those time frames too. Usually by January we receive a spreadsheet outlining what everyone is thinking, and we have not received that this year. I was wondering if we could request that from the Governor's office to get that list? Dagny asked if she was talking about all the DHHS assessments and Shannon stated yes. Dagny asked if that is something Phil and Melissa can help with Medicaid, and she can reach out to Stacy for all the other things. That is something the counties need to have as well as they work on their budgets. Melissa stated that after this call, she can reach out to Stacy as well. Mary Jane Ostrander asked if that can be sent out this group as well, as it sometimes gets sent to our supervisors or Commissioners and it takes a little longer to get to us. Dagny stated if Phil and Melissa send that to her, she will make sure it gets to this group, as well as county leadership. Melissa stated they will do that.

Dena Schmidt asked if there were any questions for her. There were none. Dena stated that they were very fortunate because they thought they would have to cap caseloads, but we did not have to, so we got all our caseloads taken care of with services at Aging and Disability Services.

Item 9: Resilient Project

Jessica Flood stated that we finally got somewhere with this. The Quad Counties have taken on all 3 of the ambassadors for the Northern region and they are wanting to work with Churchill to provide whatever outreach as well. Perhaps we can set up a meeting. Shannon asked if this is the same one, we are working on with Shayla. Jessica stated that it did not work because the County Commissioners had an issue with how the contract was written, and the state did not want to amend it because of time restraints. They ended up putting it through the Quad Counties. In terms of the state, from what I have heard is they have been largely successful in helping people with Covid and connecting them to resources. In terms of progress, the program has been moving forward steadily. The program ends in May and it is one of those things where we were trying to see how it works with our Emergency Operations Response in the state and certainly will not be the last time, we see this type of program come out.

Item 10: Peer Support Network concept

Shayla stated that she has made no progress on that and needs to send out an email to this group to find people to sit on the sub-committee or maybe they can offer someone from their area. I am looking for a robust, well-rounded group and that is as far as I have gotten on this.

Item 11: NACO Staff Updates

Dagny stated that the only thing she will add is that they had a conversation with Phil, Melissa and the Director regarding IAF payments. Erika from Medicaid has been in touch with me and the IAF payments to counties should be coming out in the next couple of weeks. The budget did come out last night and we are looking at that and will look forward to the spreadsheet that outlines the increases to the assessments for all the counties that Melissa will send later. Last week, we learned from Director Whitley, that the Juvenile Justice Assessments for the Youth Camps. The assessments should not increase, but the state is removing their general fund contribution for China Springs and Spring Mountain in the south. Those facilities will have less support from the state, to the extent that it will impact costs or requested needs from the counties for the kids that come from your counties.

Shannon wanted to clarify that the assessments are not going up for the Juvenile Justice from the counties but are receiving less funds. Are they looking at reducing services or how is it going to happen? Dagny stated she is not sure; she just knows the state general fund contribution to those are being removed. The assessments are not being increased; however, they will have to look for funds elsewhere or perhaps there are ways they can use more Medicaid dollars, reduce services, or come to the counties. I am not sure where that goes from here.

Item 12: Behavioral Health Updates

Jessica stated that she wanted to share her screen and do an update on SB70 and run through it with everyone. There are a couple of amendments we will be proposing as well. The first chart gives an overview of what SB70 does. We worked on this bill for 2 years on all different subcommittees. We had a representative from the Northern Regional Behavioral Health Policy Board and both Judge Yeager in Clark and Judge Lu in Washoe County oversee the Mental Health Crisis Holds. They have the most expertise in the state and have participated heavily in this, along with Dr. Raven, who is the Medical Director from DPBH. We had other stakeholders such as Nevada Psychiatric Association, Nevada Hospital Association and Law Enforcement, etc. It is a very well vetted bill. The elements of the mental health crisis system are as follows: they are in a mental health crisis; they get detained and are evaluated. After 72 hours, they get admitted to an inpatient psychiatric hospital. If they are beyond the 72 hours, the court could order to admit them involuntarily for up to 6 months into an inpatient facility. At the end you have a discharge from the inpatient psychiatric facility.

Jessica stated that you can see how our bill correlates to that. We updated terms, definitions and criteria for mental health crisis hold process. It was written in 1975 and needed work to be updated into our current system. Dr. Raven proposed updating the chemical restraint definition to align with current national and federal standards of patient care. We also updated the family court petition process for law enforcement pick-up and evaluation. Currently, the process is unworkable and says that a family member could get a court order to pick up that person. The law says that the family member should meet them at the hospital and fill out a mental health crisis hold form, which is not even possible. We also deleted the family petition process for court ordered admission to an inpatient psychiatric hospital. It also skips the referral process that allows us to send people with insurance to other public facilities and trying to not overuse the public hospitals when there are other options.

We clarified emergency admission and updated the involuntary court-ordered admission to inpatient psychiatric hospitals. We also updated the process of reporting timelines for conditional and unconditional releases. It also clarifies and standardizes Assisted Outpatient Treatment, which is involuntary court ordered outpatient treatment for use in all Nevada counties. SB70 is focused on modernizing, standardizing, and reducing stigma in Nevada's mental health crisis hold process. One of the largest issues we are trying to address with SB70 is the incongruence between the law and current practice. Right now, the law says that when the law enforcement officer would respond to someone in mental health crisis and apply for admission to an emergency psychiatric facility, drive the person to the facility and get them admitted. It is a one stop process, and our current system is about two processes. Detaining someone under a mental health crisis hold for evaluation and treatment and the other piece is emergency admission.

The reason why we want to change the disconnect, is the confusion that it creates. The other issues that came up is we worked on that involuntary Assisted Outpatient Treatment, that reduces hospitalizations, violence, and death. It takes people who may not have charges yet and is like a family court that orders people into treatment and preventative program before they connect with the criminal justice system. In 2013, the way they wrote it was not quite accurate and we worked hard to make it a clear process. We also updated the youth mental health crisis hold process, that came about in the last legislative session. We clarified it to get where it needed to be.

Jessica stated that she is going to go over the 5 principal changes. The first one is modernizing mental health crisis hold law. It updates the term "application for emergency admission" to "mental health crisis holds." It also provides definitions for terms such as mental health crisis hold and other terms. It clarifies current mental health crisis criteria for psychiatric deterioration. We went off Arizona's language and amended it to focus on that mental functioning impairment. I talked to Dr. Woodard on doing a stronger education campaign on this. In Nevada we have the criteria, however we have a lack of understanding that keeps individuals from being assisted. The next one clarifies the ability for families to petition court for pickup and evaluation of the mental health crisis hold. I went over this earlier. We are trying to streamline that process.

In section 30, it talked about specifying the mental health crisis hold process by separating mental health crisis hold from emergency admission. We updated the hospital and court procedures for medical clearance when an individual cannot be cleared within 72 hours. Initially, it states that hospitals need to notify courts and guardians, for people under court ordered admission, of their discharge ten days prior to discharge. We tried to make it more reasonable so people would use that. Our amendment is to have the guardians be notified 3 days prior to discharge. We wrote in the ability to partner with a community provider to do a treatment plan for a person. This can open opportunities to use Assisted Outpatient Treatments. We also clearly identified the target population for AOT. We now have criteria that meets national standards. This program will significantly save counties money. This is another great option for Judges to use to push them towards treatment.

Conditional release is like assisted outpatient treatment but happens earlier on. For assisted outpatient treatment, it is for individuals who really demonstrated failure in the community through history of court compliance. For conditional release, it is for hospitals that may have had someone under voluntary court ordered admission for the 6-month period. If they do not think the person will be fine once released, they will hold that person until the end of the 6 months and discharge them and they do not know what else to do. This allows them to be discharged under conditions and going to treatment and have a provider check on them. The provider can intervene before they deteriorate and bring them back under care. This allows us to streamline the process and not waste resources when the people come in repeatedly.

With the Youth Mental Health Crisis Hold in AB378, it was saying that parents will get notified 24 hours after emergency admission of the youth. We clarified that it is upon detainment and changed it to be within 8 hours. We also created a mechanism for the youth to be released to a parent when they are on a hold. The last one is chemical restraint and is not controversial. Right now, if you go into an ER upset and they give you medication to calm down, that is chemical restraint and causes liability issues. The

definition was changed to allow for use of medications without calling them chemical restraints. Jessica asked if anyone had any questions or feedback.

Shannon asked if she would send this to our legislative committee, since this bill is one, we have been looking at. We have been discussing every 2 weeks and will shortly go to weekly meetings as we get closer. It does provide clarification on questions we had. Jessica stated that she will send it out once she does some changes to it. If anyone has questions, please let us know. Dagny asked Jessica where the amendments fit into this. Jessica stated that all the amendments are minor adjustments minus the one about mandating council. We have this big hope that we are willing to not include the amendments and have an issue with case transfers with mental health crisis holds. If the hospital transfers a patient to another facility, they must notify the courts. Most counties do not have personnel available for transfers. In the law right now, it says they can transfer the case to the nearest county that has examining personnel. Right now, there is no timeline saying when the case must be transferred, and a patient can be without court oversight for an extra amount of time. We changed it to be transferred no later than 24 hours. They proposed that there is a direct file within the county of treatment.

Dagny stated that we may not know right away about the fiscal impact and the ability for one county to bill. For the very small counties, the 24-hour transfer window will not work, as they do not have Judges working 7 days a week, so they may need 48-hour windows. Jessica stated that it is included to say one Judicial day, which should solve that problem. Dagny asked when she sends it out, she will have a summary of the bill and the amendments included? Jessica stated that she will include that in it and is trying to line up the amendments and include the summary. Shannon asked if there were any other Behavioral Health updates.

Jessica stated that the Regional Behavioral Health Policy Board just reviewed a draft of the Behavioral Health Emergency Operations Plan and they are planning to adopt that on February 4. We have been able to line out supports for Behavioral Health and Emergency Operations Planning, that do not have many costs to them. I received funding to develop the Regional Behavioral Health Policy Board website. We are looking at doing one survey for the entire state, to see the difference in counties. In terms of Behavioral Health and bills, the Interim Committee on Health and Human Services has interesting bills occurring right now. One is moving forward with 988, which is the Behavioral Health alternative to 911. They are also expanding options for people to provide crisis services aligned with Crisis Now. In Clark County, they are focused on expanding Telehealth capability for mental health services.

Dorothy stated that she did want to give a shoutout and thank Jessica for giving a good overview on that bill. The Washoe Regional Behavioral Health Board bill is SB69. The first part of the bill deals with the certification of peer support specialists, and the last 3 have to do with substance use. One requires the education in the schools surround substance use be evidence based and listed. The second has to do with YRBS Survey, which is language to require schools to have that and parents can still opt out. There is some talk that we might get pushback from some of the parent groups. The third piece has to do with Prevention Coalitions. There are 10 in Nevada and we describe it almost as the language when our boards became official and outlines the roles and responsibilities of the Coalitions. I am supposed to introduce the bill on February 9 at 3:30pm, with the support of the subject matter experts in each category. We will present it as is and go from there. Our board continues to support the Crisis

Stabilization Center Project as the state encourages us all to do regionally and trying to determine where Washoe County sits in preparation. We are meeting with our Medicaid/Medicare experts and are hopeful. Jessica also stated that the Northern SB70 bill will also be presented on February 9.

Item 13: Legislative Updates

Shayla Holmes stated that we have the list that was provided by Marla. We have made it through most of that list identifying bills that are of interest to the group and impacts Human Services as a whole. We have not made it through the entire list and that was identified at the wrap-up of the last meeting and we believe we have a pretty good handle on what we have so far. There are a lot of other housing bills and important things on the list, we will get to at the next meeting. Shannon stated that she does not have the update from last week and Marla had to leave early. Once we get that, we will send it out to the entire group, so you have access to it. If there is anything we are missing, please let us know. Those meetings are being held bi-weekly on Tuesdays at 8am via Zoom. Vince and Amber have done a great job at coordinating that and thank you all for participating in the group.

Item 14: County updates on COVID-19

Tim Burch stated that they have been extremely busy and have officially accounted for all \$250 million of the CARES Act funding we received. The county directly put \$88 million of that in the hands of landlords. We started with 18 non-profits that took applications for the first 6 months of the pandemic. We switched to an online portal with IBM that plugs into our case management system, which allowed us to adjudicate more applications in a 3-month period than all the non-profits did in the first 6 months. We had over 16,000 households that had their rent paid and that equates to about \$88 million. We had another \$93 million in requests pending, which is way more than the \$63 million we anticipated on getting from the Omnibus Bill and we are anxious to see what the third stimulus bill will have. We spent about \$16 million in utility assistance and \$35 million directly into food assistance and will continue that through the Assembly 309 bill that came down to Clark that was specific to education and the homelessness. We are using that \$0.08 sales tax to help with services until other federal assistance comes down.

Tim stated that we got recognized by the Cashman Good Government Award for the Isolation Quarantine Complex that was set up for the homeless and had over 260 Covid-exposed individuals roll through that Acute Care Observation Center. We then exited 85% of those individuals directly into hotels and motels, where we have kept them. Right now, we have 250 master-leased units throughout the valley that are at 105% occupancy. We are looking at how we maintain some of these when tourism starts to come back, and those owners want to get back into a more competitive business market and how we transition all those folks.

Tim stated that for as much as the Department of Social Service does, we only have 120 staff for the size valley that we serve and all the services we provide. We have brought on another 140-contract staff and more than doubled the size of our staff during the pandemic to adjudicate these services. In the last week, we have gotten a lot of our staff vaccinated and lobbied hard for our providers and partners who do similar services to be included in the front-line workers and getting the vaccine. Unfortunately, that we are not seeing the numbers we want, but we have about a 50/50 desire to get the vaccine and that really shocked me. We did stand up and fund through the Department of Family Services to receive an

extended Home Means Nevada Mental Health digital campaign, which had over 7 million exposure on social media, targeting the 16–24-year-old demographics for mental health and suicide prevention. With the 7 million viewed, we had about a 50% click-through rate, which means those people went through to learn about Mental Health services for themselves, a friend or family member. We are beginning to implement the new rules for the Omnibus bill which are more stringent and have documentation and looking at slowing down processing.

Karyn Smith stated that we have moved our CARES monies over and our Commissioners are looking how we are going to distribute the final amounts of it. We did assist with about \$130,000 in rent/utilities/mortgages from September-December. I am not sure with the PPE and Small Business grants but do know they had a large number on that. We have had an uptick in Covid positives and unfortunately, we have also seen a lot more deaths from Covid. We lost our Bailiff yesterday and one of our Deputy DA's were taken off life support this morning. We are still seeing and assisting clients and utilizing other monies to help where we can and are running our vaccine pods, 2-3 times a week. We are not seeing as much willingness or participation in our employees receiving the vaccine than we thought. Our vaccines are now being distributed to the public and we still have testing 3 times a week as well.

Niki Linn stated that their numbers have gone down recently and hopefully continue to do so. I participated with the Community Health Nurse to do the drive-thru vaccine at the Senior Center which went well. We are looking at scheduling more vaccination sites. We are open to business as usual and have been slow so far.

Shayla Holmes stated that their biggest challenge right now is working with the Quad Counties for the vaccination. We do have a greater request to get vaccinated, than we have actual vaccinations for. Particularly in our older adults, we are seeing a spike in those 70 or older who are interested in getting the vaccine but have computer and transportation barriers. We are working with the Quad Counties to remove some of those barriers, but we still do not have enough vaccines to vaccinate everyone who asks. Quad Counties are working diligently to get them to open additional vaccination sites, which everyone in the state is going through. Our county is still flagged for positives spiking and have had 3 deaths of our PG Protected individuals that were Covid positive from facility contact.

Shayla stated that we were able to spend \$101,000 of our CARES allocation to our county, given to Human Services from their allocation from the state. Despite our best efforts and marketing, we were not able to help everyone who came in last minute, given that 12/30 deadline. We are keeping our fingers crossed that those funds will be extended. The \$101,000 helped 93 families across Lyon County. Many of those people had significant past due bills and waited a long time to ask for assistance. We are seeing a significant increase in our referrals through our online portal since last year. Our staff is working on triage symptoms to accommodate the greater need as quickly as possible. When staffing stays the same and needs double, that is where we are at.

Mary Jane Ostrander stated that we are very busy and having events every day of the week, whether that be for testing or vaccines. We are using the Immunize Nevada appointment program to line up appointments for the vaccine. As soon as the schedule opens, the appointments fill up within two hours. The call center is off the hook and they may open another one specifically for the vaccine as people are

put on hold and are calling any office in our building that will answer. Next week we have a goal set of giving 4700 vaccines. This week, we are on target to have administered 3,000. Last week, it was open to the 70+ and employees in the work force. They are opening through the whole Quad County and doing a fantastic job. Our senior centers are calling our over 70 individuals who do not have internet and smart phone access, making sure they are getting appointments as well. We have not had to trash any vaccine due to not being used. They have done a fantastic job at calling and getting leftovers administered. Our hospital reported this morning in Carson now that the number of hospitalized Covid patients continues to trend downward, they are beginning to work towards the new normal. Our funeral homes have been full, and we are trying to process our Indigent Burial applications quick to help with that.

Shannon stated that on the Social Services side, we are trending upward on requests with people needing services. We do have quite a bit of funds allocated for individuals that have been affected by Covid. We did not use any of our CARES funds for that, because I have been able to access other grants. We have expended all our CARES funds which was a little over \$2 million. Guardianship, we had two deaths that were Covid related. We have had an increase in the failure to thrive and have lost 3 in the last month due to that. I have a new assistant for Guardianship and that is going great. The new Health Department is coming right along, and we now have 3 dedicated staff, with two open positions. We have an Epidemiologist, Community Health Nurse and the other 3 are AA. That has helped a great deal with doing the tracing, and we are still testing 5 days a week and do vaccines twice a week. Testing we are about 1,000 a week we are conducting there and doing vaccines.

Shannon stated that last week, we opened our drive-thru pod and worked through timing. We did get evicted from our Covid and vaccine site, due to vandalism and not being able to secure it at our fairgrounds and are moving down the road to 20 acres. We were trending downward, however yesterday had an outbreak at our Tribe and Law Enforcement and NAS Fallon. We will see an uptick from that, and our hospital has been at a great capacity and not had to turn anyone away. We are using a separate fund for burials if it is Covid related and pretty much no questions asked. Next week, we will be launching our homebound vaccination program with the senior center for people who truly cannot go to a facility or hospital to get vaccinated. We have a nurse that will go out with Meals on Wheels to get those folks vaccinated. Today on our pod meeting they talked about how our transportation of the vaccine to ensure its safety and that there will be a reduction in vaccines based on availability. They are getting ready to launch AAA as our call center for vaccine scheduling.

Niki Linn stated that a lot of our residents 82+ got their first vaccination for Covid on record. Shannon stated that it is going to be a challenge, because we cannot make them prove they are a resident of our community or even a resident of our state. If they fall into the Tier that they fall in. The formal guidance will be released this afternoon, and this is coming down the pike. We have so many people from other counties contacting us asking when they can come get their vaccine.

Item 15: Guardianship Partner Updates

Tracey Bowles stated that in Washoe County, December was a rough month for them with 30 of their Protected People diagnosed with Covid. We are starting to see a downward trend and this month; we have only had one diagnosed with Covid. Our numbers are big in terms of the number of people we are serving. We just had some data come out from our 2nd Judicial Court and the Public Guardian in Washoe

County carries about 20% of the caseload of the entire Guardianship Court of Washoe County, including family and professional guardians. We are almost fully staffed and hanging in there. We struggled last month discharging out of acute hospitals and finding places for the Protected People to discharge to. It seems to have loosened up the last few weeks and we have been able to place them easier. We are well into our vaccination clinics for our Protected People in facilities and of course our county just opened our over 70 population to get vaccinated. Our staff has not yet gotten vaccinated and we have a high percentage of staff that plan to get vaccinated.

There were no other Guardianship updates.

Item 16: Approval of Treasurer's Report and approval of bills submitted for payment

Mary Jane Ostrander stated that we have slowly increased our savings to \$0.04 in October, \$0.03 in November and \$0.03 in December. That leaves our savings balance to a total of \$3,820.56. Our checking account balance is at \$2,039.31 for a total of \$5,859.87. It is only January, so probably in April I will start sending out dues again. We are planning on keeping them the same at \$100 per county, so everyone can start planning that in their budgets. I do have one bill at the last meeting, we agreed to purchase a table at the Human Services Network Awards at \$350. I had to pay for that, and we do not have a credit or debit card on this account, so I had to do that personally and it is a reimbursement to me. I would suggest we go ahead and apply for a debit card and we seem to be doing more virtual trainings and meetings. It would be a good step to get a card for this account.

Shannon asked if we could do more printouts of our handouts that we have for legislation. I believe we have an electronic copy, but I wanted to figure out if we could get more printed for them. Mary Jane and Karyn agreed it would be a good idea. Shannon asked if Shayla had a copy of that. She stated that she has all Edrie's old files and she might be able to find it and send to Shannon. Shannon asked if we could get an approval to have a certain number of printouts completed and if there was a way, we could get those to the legislators and the elected officials. Vince stated that it should not be a problem and if she wants to email it to him, he will get them printed. Mary Jane stated the cost last time we got it printed was \$671.

Tim Burch made a motion to approve the December 2020 Treasurer's Report and approval to reimburse Mary Jane Ostrander \$350 for Human Services Network Awards table, getting a debit card on the NACHSA account and to authorize printing expenses for the legislative document distribution. Karyn Smith seconded the motion, and it passed unanimously.

Item 17: Scheduling of Next Meeting via ZOOM and the 2021 calendar year

Shannon stated that at the last meeting, NACO graciously offered to provide the scheduling for us, so we make sure to get it on everyone's calendar. We did place this on the calendar for the next year for the third Wednesday of the month at 9am. Karyn stated that her county manager meetings are on those days starting at 10am, so she will have to leave early. Tim stated that since our group is so small, it is important to have as many people as possible. Perhaps we can keep the next meeting and try to schedule as it fits next month. Shannon agreed. Tim stated that he will have his assistance Rochelle send out other dates that might work considering session and once we get that date down, you can send out

the meeting for Zoom. Vince stated that regarding the legislative calendar, the committee schedules are out, and I have been trying to track that down. Legislative Commission approved that calendar, but I do not think it was sent out yet. Once I get it, I will send that out. Tim stated for next meeting, we will go as is with the meeting being on February 17, 2021 at 9am.

Item 18: Future Agenda Items

There were no suggestions on future agenda items, so Shannon stated we will stick to standard agenda items. If you have any agenda items, please send to Karyn and Tim before the next meeting.

Item 19: Public Comment

Shannon stated that she wanted to thank everyone for the great recognition of her award this year. This was a rough year both personally and professionally and the flowers are gorgeous. Life is so crazy, and I could not get online, however our County Manager pulled me into the office to watch it from there. Thank you all so much, it was very much appreciated. Niki stated she thought it was great and congratulations again to Shannon. She also thanked Shayla and Jessica for nominating Shannon. Shayla stated that she thinks it turned out to be a great event and we thank you for all the hard work you do for Social Services and Nevada. Shannon stated that she hopes NACO is in Churchill this year, so she can host a Human Services event in person.

Adjournment

There being no further business to come before the committee, Shannon Ernst called to adjourn the meeting at 11:13am.

APPROVED: _____

Tim Burch, Chair
Nevada Association of County Human Services
Administrators

Shannon Ernst, Vice-Chair
Nevada Association of County Human Services
Administrators

for nominating her. Shayla stated that Jessica also nominated Shannon with her. Where you may feel that you have failed Shannon, I don't think any of us have sensed that failure in any way, shape or form. Jessica stated that she deserves it in every way. Shannon stated that Churchill also purchased a table as well. Shannon stated that possibly we can extend it to possibly purchase two if we have more people interested and we can work with Mary Jane on payment for that. Thank you, Shayla and Jessica, for the nomination.

Karyn Smith made a motion to purchase a table at the 32nd Annual Human Services Network Awards for members that would like to participate. Desiree Barnson seconded the motion, and it passed unanimously.

Item 19: Scheduling of Next Meeting

Shannon stated that we will put this on a calendar with support from NACO on the third Wednesday at 9am, which will be Wednesday, January 20th. The calendar for 2021 will remain the same, except for the month of the Annual NACO conference, which we will adjust to work with the schedule.

Shayla Holmes made a motion to accept the 2021 calendar. Karyn Smith seconded the motion, and it passed unanimously.

Item 20: Future Agenda Items

There were no suggestions on future agenda items, so Shannon stated we will stick to standard agenda items.

Item 21: Public Comment

There was no public comment.

Adjournment

There being no further business to come before the committee, Shannon Ernst called to adjourn the meeting at 10:51am.

APPROVED:



Shannon Ernst, Chair
Nevada Association of County Human Services
Administrators



Tim Burch, Vice-Chair
Nevada Association of County Human Services
Administrators