

**ROUND MOUNTAIN TOWN BOARD
REGULAR MEETING
DONALD L. SIMPSON COMMUNITY CENTER
HADLEY SUBDIVISION
MONDAY, NOVEMBER 10, 2014 – 10:00 A.M.**

MINUTES

Members Present: Sheila Berry-Burggraft, Town Clerk
Elizabeth Keefner, Member
Darrell Browning, Member

Members Absent: Greg Schoen, Chairman
Jay Dixon, Vice-Chairman

Also Present: Daniel Sweeney, Town Manager
Pearl Olmedo, Administrative Supervisor

Citizens Present: Ranay Guifarro Lee Harwood
Nita Harwood Ginger Harris
Michelle Oakley Jon T. McCarty
Vance Payne

APPROVED

DEC - 9 2014

ROUND MOUNTAIN TOWN BOARD

CALL MEETING TO ORDER

ACTION: Beery-Burggraff called the meeting to order at approximately 10:05 a.m.

PUBLIC COMMENT AND DISCUSSION

None at this time.

APPROVAL OF NOVEMBER 10, 2014 AGENDA

Beery-Burggraff requested to strike items #3 and #7 as there are no items to present per Olmedo and Sweeney.

ACTION: Browning made the motion to accept the agenda with the exception of items #3 as there are no October 28, 2014 meeting minutes to present and #7 Nye County Commission Meeting Report. Keefner seconded the motion; motion passed 3-0.

READING CORRECTION AND APPROVAL OF OCTOBER 28, 2014 MEETING MINUTES

Agenda item dismissed.

NYE COUNTY ANIMAL CONTROL IN ATTENDANCE TO DISCUSS POLICIES IN REGARDS TO ANIMAL CONTROL

McCarty and Payne arrived at approximately 10:20 a.m.

Beery-Burggraff mentioned that the issue at hand is majority of the community not knowing policies in regards to animals running loose and aggressive animals. She briefed them on a recent incident in regards to a couple dogs that were loose that had attacked two different people at different times within a three day period, and an incident report was given to a Nye County Deputy.

McCarty explained if a 2nd party i.e. deputy, notifies animal control that by law that they are unable to cite them but the peace officer, sheriff's deputy can cite those in violation of Nye county and NRS laws. People can do a citizen citation and then animal control can serve the citizens citation.

Payne added over the last 2 years they've been in a phase, trying to enhance their services to the communities; for instance in the last two years the people of Gabbs has seen animal control more than the last twenty years. We operate under some state laws, they operate under Title 6, that's an ordinance under Board of County Commission which available in its entirety on the Nye County website. It's only been effect about a year or so. By year end and first of next year, they are looking to post most frequently asked questions on the site.

Sweeney asked if there was a place on the internet to file a complaint such as Nye County's pothole alert.

Payne stated there are two places online to submit complaints on Nye County's site, one to Animal Control or through Administration, and they will forward the concern to their department.

Keefner requested animal controls telephone number and was given 775-751-6315.

Beery-Burggraff thanked both Payne and McCarty for taking the time to attend.

Payne apologized for not introducing himself as Director of Emergency Management and explained the department takes care of supply and support to many of the fire departments, animal control and shelters, and ambulance services; so if there is a need to discuss any of these issues, he can be contacted.

PUBLIC COMMENT AND DISCUSSION

None at this time.

CORRESPONDENCE, AWARDS AND ANNOUNCEMENTS

- Summary report Nye County Unofficial Final Report 11/4/14.
- Tonopah Library Board of Trustees Meeting Agenda 11/12/14.
- Tonopah Town Board Meeting Agenda 11/12/14.

Sweeney reviewed the correspondence and noted that the Town will be advertising for two (2) board seats in the Tonopah Times and Valley View newsletter. He also reported Lumos & Associates will be on the next agenda to discuss the first phase of the report.

Beery-Burggraff asked when the first part phase was due.

Sweeney informed the first phase was due September 30th to the state; however, the analysis was not completed until after said date and then sent in. The complete report is due January 31st, 2015 to the state.

Sweeney also reported that next week sewer cleaning and taping will begin; and the next two Wednesday's the maintenance will pick up yard art. And dumpsters will be placed around Hadley for yard debris.

DISCUSSION AND POSSIBLE DECISION TO RESCHEDULE THE REGULARLY SCHEDULED NOVEMBER 25, 2014 MEETING

After discussion on the availability of Board members during Thanksgiving, it was decided there would be quorum for the next regularly scheduled meeting and no need to reschedule to another day.

NYE COUNTY COMMISSIONER'S MEETING REPORT

Agenda item dismissed.

DISCUSSION AND POSSIBLE DECISION TO ADOPT A NEW JOB DESCRIPTION – FACILITIES COORDINATOR – FOR THE RECREATION DEPARTMENT

Sweeney explained after much consideration there was no need to change the job description at this time and is not a need for a Recreation Director; therefore, would like to maintain the position and job description of Recreation Secretary, in the Community Center to schedule facility rental. Also, advised that Olmedo will supervise the Recreation Secretary and in the future possibly cross train the Administrative Aide and Recreation Secretary.

Burggraff questioned if the Recreation Director will be a part-time position.

Sweeney reported yes but would take into consideration community input. But for now as a cost savings to the Town and with not a lot of programs being offered due the holidays.

PERSONNEL ACTIONS

Sweeney reported three personnel actions for approval. He informed the members that interviews for Administrative Aide were conducted all morning Friday. And Christensen's one year anniversary was on November 4, 2014 and recommended to give him a 4% merit increase. Also, reported Christensen will take the sewer certification testing end of December and water certification in March.

<u>EMPLOYEE</u>	<u>ACTION REQUESTED</u>	<u>HRLY. RATE</u>	<u>LONG.</u>	<u>EFFEC. DATE</u>
1. Alvarez, Claudia Administrative Aide	Hire as Administrative Aide*	\$12.40		11/12/14
2. Christensen, Joshua Utilities Manager	4% Merit increase based on annual review – from \$23.37; To be effective on 11/4/14	\$24.30		11/04/14
3. Recreation Secretary	Advertise to hire	\$12.40		ASAP

*Date of hire unknown, would like to start Administrative Aide as soon as possible.

ACTION: Keefner made the motion to accept the personnel actions as submitted. Browning seconded the motion; motion passed 3-0.

REVIEW AND APPROVE VOUCHERS

ACTION: Keefner made the motion to approve the vouchers as submitted. Browning seconded the motion; motion passed 3-0.

PUBLIC COMMENT AND DISCUSSION

There was none.

ADJOURN MEETING

ACTION: Browning made the motion to adjourn the meeting. Keefner seconded the motion; motion passed 3-0. Meeting adjourned at approximately 11:10 a.m.