



COUNTY OF NYE

CLASS TITLE: DETENTION DEPUTY

BASIC FUNCTION:

Under direction, maintains jail security for staff and inmates and is responsible for the booking, care and movement of prisoners in accordance with policies and procedures.

REPRESENTATIVE DUTIES: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the representative duties).*

1. Supervises and monitors the feeding, movement, and safety of inmates, and escorts visitors to and from the detention facility.
2. Maintains daily information logs and related paperwork concerning property inventory, contract custody sheets, identification files and medication logs.
3. Operates control panels, booking computer, and observes video monitors.
4. Performs general custodial care such as inmate counts, cell shakedowns, provides first aid, issues hygiene items and linen exchange.
5. Performs booking and release of inmates from custody in accordance with policies and procedures.

EDUCATION AND EXPERIENCE:

Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is: graduation from high school or a G.E.D. equivalency and general work experience.

Mandatory Certification: Employees in this class must be certified by the Peace Officers' Standards and Training (POST) Committee per NRS 289.550 or successfully complete POST training within one (1) year of date of hire.

LICENSES:

Valid Nevada Class C driver's license.

WORK DIRECTION, LEAD AND SUPERVISORY RESPONSIBILITIES:

On assigned duty may act as a field/facility training officer, conducting training for new employees.

CONTACTS:

Co-workers, prisoners, visitors, vendors, attorneys, medical personnel, bail bonds personnel, and other law enforcement agencies.

PHYSICAL EFFORT:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Detention facility setting—subject to physically escorting prisoners and visitors, physically subduing prisoners and searching cells.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

WORKING CONDITIONS:

Work is performed under the following conditions: Law enforcement detention facility environment—subject to assault, injury and disease from prisoners.