



COUNTY OF NYE

CLASS TITLE: DIRECTOR, NATURAL RESOURCES OFFICE

BASIC FUNCTION:

Under the direction of the County Manager., interacts with a variety of county, state and federal agencies to carry out Board policies relative to the use of public lands and natural resources within Nye County; advises County Manager and/or Board of Commissioners of status of agency actions and plans and recommends actions relative thereto; implements Board policy relative to use of public lands and natural resources within the County.

REPRESENTATIVE DUTIES: *(Performance of these functions is the reason the job exists. Assigned job tasks/duties are not limited to the representative duties).*

1. Represent the County at meetings with the Bureau of Land Management (BLM), U.S. Forest Service, other counties, and state and federal agencies, as assigned by the County Manager.
2. Monitor agencies' actions relative to the National Environmental Protection Act ("NEPA"), participate in NEPA processes when requested by the County Manager; advise County Manager of recommended County actions; carry out Board policies relative thereto.
3. Participate in field trips with the agencies; represent County policy positions to agency officials; collect field data when appropriate; prepare reports for County Manager.
4. Represent the County in major Environmental Impact Statement (EIS) and Environmental Assessment (EA) processes.
5. Represent the County in the Forest Plans Revision process; carry out Board policies relative thereto.
6. Represent the County in the Bureau of Land Management Resource Management Plan (RMP) process; carry out Board policies relative thereto.
7. Represent the County in the "Tri-County Coordination Group" meetings; carry out Board policies relative thereto.
8. Prepare reports for the County Manager and the Board detailing agency actions and their impact on the County and recommending County actions and/or policies relative thereto.
9. Coordinate and facilitate the County's efforts to acquire public land for governmental purposes.
10. When requested by the County Manager, assist with and facilitate the acquisition of public land for commercial or economic development purposes.

11. Assist Director of Emergency Management in interactions with land management agencies.
12. Coordinate the implementation of the terms of the Archaeological Resources Protection Act (ARPA) settlement agreement.
13. Represent the County at meetings of the Central Nevada Recreation Coalition and implement Board policies relative thereto; make recommendations to the County Manager regarding County actions or policy positions relative thereto.
14. Represent the County on the BLM Resource Advisory Council (RAC); implement Board policy positions relative thereto; make recommendations to the County Manager regarding County actions or policy positions relative thereto.
15. Conduct interactions with, and advocate Board policy positions to, the agencies that will facilitate and encourage minerals exploration, mining, recreation, and grazing; make recommendations to the County Manager regarding County actions or policy positions relative thereto; carry out Board policies relative thereto.
16. Prepare reports and presentations for Commission meetings, other public meetings, and meetings of other counties, state and federal groups; make oral presentations in meetings.

EDUCATION AND EXPERIENCE:

Graduation from an accredited college or university with at least a Bachelor level degree in range management, geology, wildlife management, hydrology, engineering, or related field, or any combination of education and experience equivalent thereto; knowledge of public land law including but not limited to the National Environmental Policy Act (NEPA); knowledge of the federal cadastral survey system; demonstrated ability to clearly communicate in written and oral form; familiar with word processing software.

LICENSES:

Valid Nevada driver's license without restrictions, which will interfere with performance of job duties and responsibilities.

WORK DIRECTION, LEAD AND SUPERVISORY RESPONSIBILITIES:

Provides direction to support staff.

CONTACTS:

General public; County Manager, other department staff; staff of other county departments; staff of public land agencies; staff of other counties and federal and state agencies; other governmental boards and commissions at county, state and federal level; elected officials.

PHYSICAL EFFORT:

Normal office environment which may require lifting files, documents and books; field environment which may involve extensive exposure to outdoor environment during any time of year and require extensive walking or hiking; frequent travel..

WORKING CONDITIONS:

Normal office environment subject to lifting and moving files, books and documents; frequent travel both within the county and outside the county required during both day

and nighttime; air travel may be required; dust, pollen, and temperature extremes associated with field work which may require extensive hiking or exposure to outdoor environment at any time of year.