



## COUNTY OF NYE

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### **CLASS TITLE: SUPERVISING ROAD MAINTENANCE WORKER**

#### **BASIC FUNCTION:**

Under the direction of the District Roads Supervisor, leads, oversees and participates in the most complex and difficult work of staff responsible of road construction and maintenance projects. May also operate equipment on given projects. Work will involve supervision of more than one road maintenance district crew of the County under the direction of the District Roads Supervisor.

This is the supervisory level position within the Road Maintenance series. This class is distinguished from other classes within the series by the level of responsibility assumed and the complexity of duties assigned. Employees perform the most difficult and responsible types of duties assigned to classes within this series including the performance of the full range of duties with only occasional instruction or assistance.

This designation is distinguished from the District Supervisor Roads by the absence of full supervisory authority and less administrative responsibility.

#### **REPRESENTATIVE DUTIES:** *(Performance of these functions is the reason the job exists.*

*Assigned job tasks/duties are not limited to the representative duties).*

1. Leads, plans, participates in and reviews the work of staff responsible for Road Maintenance operations.
2. Under the direction of the District Road Supervisor assigns personnel and heavy road maintenance equipment and machinery to various road projects and instructs equipment operators on the work to be done and the best methods for accomplishment.
3. Trains assigned employees in Road Maintenance methods and techniques and in the set up and use of equipment.
4. Verifies the work of assigned employees for accuracy, proper work methods and techniques, and compliance with applicable standards and specification.
5. Supervises Road Maintenance staff in the use of equipment. Ensures that employees adhere to safe work practices and procedures.
6. Assist in and/or performs the evaluation of subordinate staff.
7. Records production and other information on a weekly basis; directs personnel, assigns equipment, and calculates material needs.
8. Inspects County roads, bridges, culvert pipes, guard rails, ditches, signs, and County property to determine needs; prepares and submits reports.

9. Performs field site review in conjunction with Planning Department; reviews parcel maps, subdivision maps, and holds meeting with contractors.
10. Operates various equipment as necessary.

**EDUCATION AND EXPERIENCE:**

Any combination of training, education, and experience that would provide the required knowledge and abilities. A typical way to gain the required knowledge and ability is: graduation from high school or successful completion of a G.E.D. or high school proficiency exam and/or work experience directly related to the duties and responsibilities of the class and lead supervisory experience.

**LICENSES:**

Valid Class A Nevada Commercial driver's license with required endorsement for doubles/triples trailers, tankers and hazardous.

**WORK DIRECTION, LEAD AND SUPERVISORY RESPONSIBILITIES:**

Road Maintenance Worker I, II, III; Lead Road Maintenance Worker & Temporary Road Maintenance Workers as needed.

**CONTACTS:**

Supervisor, co-workers, staff, contractors, public and other department personnel.

**PHYSICAL EFFORT:**

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Subject to continuous operation of equipment, driving, lifting, and bending.

In compliance with applicable disability laws, reasonable accommodations may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodations with the employer.

**WORKING CONDITIONS:**

Work is performed under the following conditions: Subject to changes in temperatures, in addition to noise, dust and fumes.