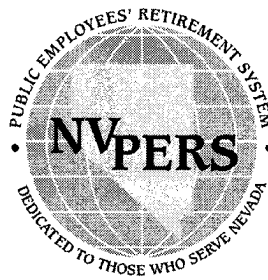


Retirement Board

Mark R. Vincent
Chairman
Katherine Ong
Vice Chairman

Al Martinez
Rusty McAllister
Audrey Noriega
David Olsen
Timothy M. Ross

**Executive Staff**

Tina M. Leiss
Executive Officer

Cheryl Price
Operations Officer

Steve Edmundson
Investment Officer

Memorandum

To: Public Employer

From: Sonya Hellwinkel, Director
Employer & Production Services

Date: August 21, 2015

Re: Member Annual Statements

The fiscal year 2015 Member Annual Statements have been created for your agency and are available for all active members through our web-site at www.nvpers.org. A hard copy of the statement will no longer be mailed to employers for distribution. In order to view the statement, members will need to log into their secure account by entering their previously established username and password. For those who do not have a username or password, they can create their secure account by following the directions listed below:

1. Click on "Create a New Web Account" link on the right side of our home page.
2. Read the Electronic Signature Agreement and click "I Agree" at the bottom.
3. On the "Manage Your Login Account" screen, select "Member" and click "Next."
4. On the "Create Your Account" screen, enter all required information that includes your user name, password, secret question, etc. and click "Next."
5. On the "Create Your Account Part 2," screen, enter information into 2 of the 3 fields listed and click "Create." (For total years of service, you do not need an exact total. Example: If you have 10.77 years of service, you can enter 10)
6. Once you have received the confirmation that your account has been created, return to our website home page and login by entering your username and password.
7. Click on "View Annual Statements" on the left side of "Your Account Information" screen.

Please forward a copy of this memo to your employees, if you have any questions contact our office at (775) 687-4200, or toll free at (866) 473-7768.