

FIFTH JUDICIAL DISTRICT COURT
JOINT PETITION FOR DIVORCE INSTRUCTIONS

Step 1: Can I use a Joint Petition to file for Divorce?

- A. Have you or your spouse lived in Nevada for the past 6 weeks?
 - If "NO", then you cannot file for divorce using the joint petition.

- B. Do you and your spouse agree on **ALL ISSUES** and are you both willing to sign the divorce forms?
 - If "NO", then you cannot file for divorce using the joint petition.

- C. Has the child lived in Nevada for the past six (6) months?
 - If "NO", proceed with caution because the court may not make any determinations regarding custody and visitation.

Step 2: Do I have all of the forms I need?

- Affidavit of Resident Witness
- Decree of Divorce
- Child Support and Welfare Party Identification Form
- Child Support Worksheet A & B
- Certificate of Mailing
- Family Court Cover Sheet
- Joint Petition for Divorce

Step 3: Prepare your Forms. All Self-Help Center forms are in a fill-in-the-blank format. Do not leave any lines blank on the forms. If something does not apply to you write "N/A".

A. Fill out the following forms.

- Family Court Cover Sheet
- Child Support and Welfare Party Identification Form
- Child Support Worksheet A OR B
- Decree of Divorce
- Joint Petition For Divorce

B. Have a third party fill out the Affidavit of Resident Witness.

C. Make two (2) copies of the Decree for Divorce and three (3) copies of the Joint Petition for Divorce. Affix the three copies of the joint petition to the end of each Decree (both original and copies) after the “Exhibit A” page.

D. Mail or hand-deliver:

- **ORIGINAL** Decree for Divorce
- Two copies of the Decree for Divorce
- **ORIGINAL** Family Court Cover Sheet
- **ORIGINAL** Joint Petition for Divorce
- **ORIGINAL** Child Support and Welfare Party Identification Form
- **ORIGINAL** Child Support Worksheet
- **ORIGINAL** Affidavit of Resident Witness
- A self addressed stamped 9 x 12 inch envelope
- Fee required in either cash, in-state check, or certified funds to the Clerk at:

NYE COUNTY

Pahrump Office: **Nye County District Court Clerk**
1520 E. Basin Ave.
Pahrump, NV 89060

Tonopah Office: **Nye County District Court Clerk**
101 Radar Rd.
P.O. Box 1031
Tonopah, NV 89049

ESMERALDA COUNTY

**Esmeralda County Clerk Office
P.O. Box 547
Goldfield, NV 89013**

Step 4: Now what do I do?

- A. Wait to receive your final decree. You are not legally divorced until the Decree is signed by the judge and filed with the Clerk. The final decree is mailed to you.
- B. Send a copy of the final Decree to your spouse and file the Certificate of Mailing as proof with the Clerk of the appropriate Court.

Note: If you make a mistake on the forms, you will receive instructions from the judge's law clerk on how to fix them (you may have to re-file amended forms).