

FIFTH JUDICIAL DISTRICT COURT  
JOINT PETITION FOR DIVORCE INSTRUCTIONS

**Step 1: Can I use a Joint Petition to file for Divorce?**

- A. Have you or your spouse lived in Nevada for the past 6 weeks?
  - If “NO”, then you cannot file for divorce using the joint petition.
  
- B. Do you and your spouse agree on **ALL ISSUES** and are you both willing to sign the divorce forms?
  - If “NO”, then you cannot file for divorce using the joint petition.

**Step 2: Do I have all of the forms I need?**

- Affidavit of Resident Witness
- Decree of Divorce
- Certificate of Mailing
- Family Court Cover Sheet
- Joint Petition for Divorce

**Step 3: Prepare your Forms.** All Self-Help forms are in a fill-in-the-blank format. Do not leave any lines blank on the forms. If something does not apply to you write “N/A”.

**A. Fill out the following forms.**

- Family Court Cover Sheet
- Decree of Divorce
- Joint Petition For Divorce

**B. Have a third party fill out the Affidavit of Resident Witness.**

**C. Make two (2) copies of the Decree for Divorce and three (3) copies of the Joint Petition for Divorce.** Affix the three copies of the joint petition to the end of each Decree (both original and copies) after the “Exhibit A” page.

**D. Mail or hand-deliver:**

- **ORIGINAL** Decree for Divorce
- Two copies of the Decree for Divorce
- **ORIGINAL** Family Court Cover Sheet
- **ORIGINAL** Joint Petition for Divorce
- **ORIGINAL** Affidavit of Resident Witness
- A self addressed stamped 9 x 12 inch envelope
- The required fee in either cash, in-state check, or certified funds to the appropriate Clerk at:

**NYE COUNTY**

**Pahrump Office:** **Nye County District Court Clerk**  
**1520 E. Basin Ave.**  
**Pahrump, NV 89060**

**Tonopah Office:** **Nye County District Court Clerk**  
**101 Radar Rd.**  
**P.O. Box 1031**  
**Tonopah, NV 89049**

**ESMERALDA COUNTY**

**Esmeralda County Clerk Office**  
**P.O. Box 547**  
**Goldfield, NV 89013**

#### **Step 4: Now what do I do?**

- A. Wait to receive your final decree. You are not legally divorced until the Decree is signed by the judge and filed with the Clerk. The final decree is mailed to you.
- B. Send a copy of the final Decree to your spouse and file the Certificate of Mailing as proof with the Clerk of the appropriate court.

**Note:** If you make a mistake on the forms, you will receive instructions from the judge's law clerk on how to fix them (you may have to re-file amended forms).