

1 **NYE COUNTY RESOLUTION NO. 2018-36**

2 **A RESOLUTION DIRECTING THE INCREASE OF THE PETTY CASH ACCOUNT FOR THE**
TONOPAH JUSTICE COURT

4 WHEREAS, pursuant to NRS 354.609, the Nye County Board of Commissioners (hereinafter
5 "Board") may establish a petty cash account to assist in the administration of activities in which it is
6 authorized by law to engage; and

7 WHEREAS, the Board believes that it is in the best interest of the citizens of Nye County that
8 the Tonopah Justice Court maintain a petty cash account to assist in its day-to-day operations.

9 WHEREAS, Nye County Resolution NO. 2009-02 authorized an intial petty cash amount of Five
10 Hundred Dollars (\$500.00); and

11 WHEREAS, Tonopah Justice Court requests additional petty cash funds of One Hundred
12 Twenty-Five Dollars (\$125.00); Account to total Six Hundred Twenty-Five Dollars (\$625.00);

13 NOW, THEREFORE, it is hereby resolved as follows:

- 14 1. The hereby established petty cash account ("Account") for Tonopah Justice Court is increased by
15 One Hundred Twenty-Five (\$125.00).
- 16 2. Nye County Treasurer is directed to transfer from the General Fund to the Account the sum of
17 One Hundred Twenty-Five Dollars (\$125.00) to increase the Account.
- 18 3. All expenditures from the Account shall be made in accordance with the procedures defined in
19 the Nye County Petty Cash Policy, and the Nye County Purchasing Policy.
- 20 4. The maximum dollar amount of any single expenditure from the Account shall be Six Hundred
21 Twenty-Five Dollars (\$625.00).
- 22 5. Reimbursement of the Account shall be submitted no less often than monthly. Such
23 reimbursements shall be supported by proper evidence of expenditures made from the Account
24 and shall be approved by the Board in the same manner as other claims against Nye County.
- 25 6. Tonopah Justice Court will submit petty cash count monthly for the Account to Nye County

Comptrollers Office.

7. Nye County Comptrollers Office will physically count and audit Account no less often than once annually.

4 APPROVED the 16th day of October, 2018.

5 | AYES:

NAYES:

Koenig

Schinhofen

Wichman

Cox

11 | Absent:

Borasky

13 NYE COUNTY
BOARD OF COUNTY COMMISSIONERS:

ATTEST:

John Koenig, ~~Chairman~~

Sandra L. Merlino
Sandra L. Merlino, Nye County Clerk
And Ex-Officio Clerk of the Board