

**ATTACHMENT 1
RESOLUTION 2021-38
NYE COUNTY LAND AUCTION
BOARD OF COUNTY COMMISSIONER CHAMBERS, PAHRUMP, NEVADA**

“BIDDING PROCEDURES”

1. Doors will open at 9:00 a.m. for registration of bidders.
2. Bidders will register at the “Registration Table” and will be issued a “Bidders Card” that will be numbered in the order of issuance. Each bidder must pay a \$500.00 registration fee, in the form of a cashier’s check. The registration fee will be refunded at the end of the auction or deducted from the balance owed if you are a successful bidder. To receive your registration fee back you must present your bidders card to the representative from Nye County.
3. The Board of County Commissioners (BOCC) meeting will be called to order at 10:00 a.m. at which time each of the sealed bids will be opened by the Nye County Clerk’s office in order of Assessor’s Parcel Number (APN).
4. Each sealed bid will be verified to ensure that it is a qualified bid. Qualified sealed bids must include:
 - a. All bids must be in a sealed envelope clearly marked “NYE COUNTY LAND AUCTION”, RESOLUTION NO. 2021-38;
 - b. The sealed bids will be accepted until 5:00 p.m., Monday, December 6th, 2021, at the Nye County Administration office, P.O. Box 153, 101 Radar Road, Tonopah, NV 89049;
 - c. A 25% deposit of the minimum bid price for each property being bid on; deposit shall be in the form of a cashier’s check made payable to Nye County Treasurer;
 - d. Bidder’s name, address, contact telephone number and a list of property being bid on must also be included with bid amounts;
5. Once the bid has been verified, each bid for the specified property will be read into the record, at which time the BOCC will take oral bids from registered bidders on the specified property. The same 25% deposit requirements will apply to any successful oral bidder. The BOCC will then award or reject bid.
6. The deposits from each sealed bidder will then be turned over to the Nye County Treasurer’s office. They will return the deposits to the unsuccessful bidders at the conclusion of the BOCC meeting or mailed if bidder is not present. Unsuccessful bidders must present their “Bidders Card” to the Nye County representative in order to receive back your registration fee.
7. Successful bidder’s registration fee and/or deposit will be retained by the Nye County and deducted from the bid amount.
8. Successful bidder will be required to pay the balance of their bid to the Nye County Treasurer within 30 days of award.
9. Successful bidders must present their receipt from Nye County to the Nye County Administration office located at 2100 E Walt Williams Dr., Suite 100, Pahrump, NV 89048, at which time the successful bidder will receive a Quitclaim Deed for said property.
10. Nye County disclaims any responsibility with respect to clear title and makes no warranty that the property is free and clear of all encumbrances.