



## NYE COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM REQUEST FORM

<b>Department:</b> Finance	<b>Meeting Date:</b>
<b>Category:</b> Regular Agenda Item	February 22, 2023
<b>Prepared by:</b> Jessica McCutcheon ~ Grants Administrator	<b>Phone:</b> (775) 751-7091
<b>Presented by:</b> DJ Mills - NyECC	<b>Phone:</b> (775) 727-9970
<b>Action requested:</b> (Include what, with whom, when, where, why, and terms)	
<p>Presentation, discussion and deliberation to: 1) Approve, amend and approve, or reject the program funding request from NyE Communities Coalition under the Nye County ARPA Recovery Plan and Policy: Public Health Assistance-Public Homeless Assistance in the amount of \$37,728.02; and 2) If approved, provide direction to staff for reallocation of ARPA funds.</p>	
<b>Complete description of requested action:</b> (Include, if applicable, background, impact, long-term commitment, existing county policy, future goals, obtained by competitive bid, accountability measures)	
<p>NyE Communities Coalition has requested funding under the Nye County ARPA Recovery Plan and Policy to assist with Public Homeless Assistance. Program presentation to be provided by the organization.</p> <p>This item was heard by the BOCC on 12/6/2022 and due to a split vote is required to be heard before the Board at a subsequent meeting.</p>	
<b>Recommendation:</b>	

### Financial Impact

Cost: \$ 37,728.02	Fund Name: Grants	Fund #: 10340
Budgeted: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	FY: 2023	<input checked="" type="checkbox"/> One-Time <input type="checkbox"/> Recurring
Comments: Public Homeless Assistance funds have been fully awarded, reallocation will be necessary if approved.		

### Review & Approval

Legal Review Required: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Legal Approval Received: <input type="checkbox"/>	Date:
Financial Review Required: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Submitted to Finance: <input checked="" type="checkbox"/>	Date: 1/6/23
Administrative Manager Review: <input checked="" type="checkbox"/>	Place on Agenda: <input checked="" type="checkbox"/>	Initials: ST

Item # 20

# ARPA

## Funding Allocation Plan as of 12/6/2022

<u>1</u>	<u>2</u>	<u>4</u>	<u>5</u>	<u>14</u>
<u>Category</u>	<u>Project</u>	<u>Total for Each Category</u>	<u>Expenditures/Obligations</u>	<u>Remaining Balance</u>
Public Health	Community Center - Refuge/Pandemic Facility	2,430,000	2,430,000	-
Public Health	Mental Health	580,000	181,820	398,180
Public Health	Public Homeless Assistance	300,000	300,000	-
Public Health	Affordable Housing Grants	400,000	400,000	-
Public Health	PVFRS Signage	175,000	175,000	-
Public Health	TPH Childcare	300,000		300,000
Economic Impacts	Rental Assistance - Rent, Mortgage, Utilities	882,291	882,291	-
Economic Impacts	Small Business Assistance-Rent, Inventory, Payroll, etc.	2,000,000		2,000,000
Economic Impacts	Tourism - All Locations Visitor Guides	130,000		130,000
Premium Pay	Premium Pay	53,046		53,046
Infrastructure - Sewer & Water	Cloud Seeding	285,000	285,000	-
Infrastructure - Broadband	IT-Cyber Security Multi-Factor Auth	85,000	85,000	-
Infrastructure - Broadband	IT-Cyber Security New Harbor	512,556	512,556	-
Contingency/Payroll 10%		903,654	244,530	659,124
<b>Combined Totals</b>		<b>9,036,547</b>	<b>5,496,197</b>	<b>3,540,350</b>

## ARPA Recovery Plan and Policy: Uses of Funds

The county's approach to providing a robust and equitable recovery from the COVID-19 Pandemic is to identify specific programs and projects that provide direct assistance across the entire county, as well as projects that have a meaningful impact on neighborhoods and communities that are disproportionately underserved and under-resourced. The county engaged its vast network of nonprofit partners, local chambers of commerce, community leaders, and direct constituent feedback to provide input and guidance on the community's specific needs. The county also utilized social media, as well as other media channels, to inform, educate and obtain the input of community leads to ensure low to moderate-income households are prioritized for assistance as well as beneficiaries of regional infrastructure projects. This includes services such as broadband assistance, water, sewer improvements, rental assistance, food and nutrition programs, and childcare.

The following are the projected expenditure levels for the categories and key intended outcome goals as listed below:

- **Public Homeless Assistance**

Cost	Project Description	Intended Outcomes
\$300,000	Assisting vulnerable populations, including children & families  Housing support & coordination for the homeless with local nonprofits.	Expand local nonprofit and Nye County Health and Human Services resources to reduce and prevent homelessness in Nye County.

Project Name: NyECC – SOAR Homeless Assistance - DJ Funding

requested: \$37728.02

Project Expenditure Category: Public Homeless Assistance

#### Project Overview

- Assist ten homeless clients with a qualifying disability to file for disability benefits. A benefits specialist will outreach to potential clients. The specialist will interview and determine eligibility for potential clients. If found eligible the benefits specialist will assist in obtaining medical records, filling out and submitting applications, and follow-up with the client and Social Security Administration to ensure that the application is processed.
- <https://soarworks.samhsa.gov/>

#### Use of Evidence

- Many people who are experiencing or at risk of homelessness also suffer from disabling mental illnesses, co-occurring substance use, trauma, and/or other medical issues. Accessing the income and health care benefits that SSI/SSDI provides can be a critical first step on the road to recovery. However, their circumstances can impede access to these benefits.
- SSA communicates mainly by mail, which is a challenge when one does not have a permanent, reliable address.
- People who are experiencing homelessness often have sporadic medical care, making it difficult to access medical records to document disability.
- Symptoms can interfere with cognitive functioning, making it difficult to navigate a complex system.
- SAMHSA's SSI/SSDI Outreach, Access, and Recovery (SOAR) program increases access to Social Security disability benefits for eligible children and adults who are experiencing or at risk of homelessness and have a serious mental illness, medical impairment, and/or co-occurring substance use disorder.
- The SOAR Online Course trains providers to assist individuals with the Social Security disability application process.
- SOAR-trained case managers provide comprehensive SSI/SSDI application assistance for eligible individuals who are experiencing or at risk of homelessness.
- SOAR providers with higher approval rates credit their success to implementing the SOAR critical components (1) and submitting high quality applications. Use of these components significantly increases the likelihood of an approval on initial application for those who are eligible (2). The five SOAR critical components of application assistance are:
  - Serve as the applicant's appointed representative using the SSA-1696: Appointment of Representative form.
  - Collect medical records, assessments, case management notes and collateral information.
  - Write a comprehensive Medical Summary Report (MSR) that includes psychosocial, treatment, and functional information.
  - Have the MSR co-signed, when possible, by an acceptable medical source.
  - Perform quality review of application prior to submission.

- *Without the support of a SOAR provider, it can take as long as 1-3 years to obtain approval for SSI/SSDI, during which time people are often lost to the process and require a great deal of community support simply to survive. With the SOAR approach, providers are achieving a national approval rate of 65 percent in an average of 100 days.*
- *The full cost of this project is projected to be spent on implementation and providing of the evidence based model of SOAR to Nye County.*

Performance Metrics:

- *Disability Benefits*
  - a. *Number of individuals in attendance during outreach efforts*
  - b. *Number of Individuals interviewed for service eligibility*
  - c. *Number of applications submitted to SSA*
  - d. *Number of applicants obtaining benefits*
  - e. *Demographic information of applicants*

**NyE Communities Coalition  
BUDGET NARRATIVE**

**Detailed Budget January 1, 2023 through December 31, 2023**

<u>Category</u>	<u>Total cost</u>	<u>Detailed cost</u>	<u>Details of expected expenses</u>
1. Personnel	\$ 26,343.20		
SOAR Benefits Specialist		\$26,343.20	Salary: \$35,360 Fringe rate 49%, percentage of time 50% = \$26,343.20 annual
2. Travel	\$ 1,350.00		
Travel to Vegas for SSA disability review assessments		\$ 725.00	10x clients, 116 miles round trip = 10 x 116 x 0.625 = \$725
Travel to client residence to provide services (educational, case management, scheduling, transportation, application, etc)		\$ 625.00	1000 miles during year - 1000 x 0.625
3. Operating	\$ 6,605.00		
Records request from Social Security		\$ 750.00	10x \$75 record request fee = \$750
Postage		\$ 200.00	Postage for correspondence with medical providers and social security
Allocated Operations		\$ 5,655.00	Amount per 1 FTE for staff - rent, utilities, insurance, communications, and supplies estimated at \$11,310 per FTE. FTE this project= 50% (\$11,310 x .5)
5. Contractual Consultant	\$ -		
6. Training	\$ -		
7. Other	\$ -		
8. Indirect	\$ 3,429.82		
		\$ 3,429.82	10%
<b>Total Direct</b>	<b>\$ 34,298.20</b>		
<b>Total Indirect</b>	<b>\$ 3,429.82</b>		
<b>Sum Total</b>	<b>\$ 37,728.02</b>		



**Nye County American Rescue Plan Act (ARPA) Recovery Plan and Policy**  
**Public Assistance Administered by Non-Profits,**  
**Not-For-Profits, and Small Businesses Application**

Please contact Jessica McCutcheon at [jemccutcheon@co.nye.nv.us](mailto:jemccutcheon@co.nye.nv.us) or by phone at (775) 751-7091 to assist with the agenda item and backup submission.

**Program Description:**

Non-profits, Not-for-profits, and Small Businesses can request funding through the Nye County American Rescue Plan Act (“ARPA”) Recovery Plan and Policy to administer assistance to the public. Each applicant will present their program to the Nye County Commission and highlight the program details and funding request. If the Nye County Commission approves the program, a grant agreement will be established between the applicant and Nye County. The applicant will be responsible for submitting monthly requests for reimbursements to Nye County Finance and present quarterly program progress reports to the Nye County Commission.

**Required Documentation:**

Non-profit, Not-for-profit, or Charity name, address, and point of contact

- Non-profit, Not-for-profit, or Charity W9 or similar IRS documentation providing EIN, TIN, SSN
- Articles of Organization filed with the State of Nevada
  - Town of Pahrump Business License #, if applicable
- Project narrative and budget.

**Review Process:**

Nye County Commission will make final determination of program eligibility based on presentation by applicant. Nye County Finance will review funding availability of the program and make a recommendation to the Board during the application agenda item. If the program is

approved by the Commission and funding is available, the County will enter into a grant agreement with the applicant to administer their program.

**Certifications:**

Applicant shall attest that they will not submit a request for reimbursement under this program if they have requested funding under another federal or state program for the same line item. This practice constitutes “double dipping” and is not allowed for any federal and state programs. If the applicant “double dips”, they will be required to repay the County for funds issued. Refusal of the return of funds is subject to prosecution by the Nye County District Attorney’s Office pursuant to the grant agreement.

Applicant will follow NRS under this program.

Applicant must certify that it was actively operating in Nye County on and before March 1, 2020 and that the information provided is true and accurate to the best of their ability.

By signing, I attest that I have read the Nye County ARPA Recovery Plan and Policy.

Stacy Smith  
Applicant Signature

11/15/2022  
Date

Stacy Smith, CEO  
Applicant Name and Title

**Application Information**

Organization Name NyE Communities Coalition  
Organization Address 1020 East Wilson Road  
Town Pahrump Zip Code 89048  
State Organization Filing Number NV20021504003  
Pahrump Business License (if applicable) N2247NC  
Point of Contact Name DJ Mills  
Phone 7757279770 Email dj@nyeccc.org



**Program Information**

Assistance Category:

- Mental Health
- Public Homeless Assistance
- Affordable Housing Grants
- Childcare
- Assistance to Households (Rent, Mortgage, Utilities)
- Technical Assistance
- Other: \_\_\_\_\_

Explanation of Program to be Administered:

Project Name: [NyECC – Homeless SOAR Funding requested: \\$37728.02](#)

[Project Expenditure Category: Public Homeless Initiatives](#)

[See attached summary](#)

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Amount Requested:

BUDGET CATEGORIES	AMOUNT
(Example – Payroll, Supplies, Travel, etc.)	
Personnel	\$ 26,343
Travel	\$ 1,350
Operating	\$ 6,605
Equipment	\$ 0
Indirect	\$ 3,430
<b>TOTAL REQUEST</b>	<b>\$ 37,728</b>

Is there a similar program already in place at your organization?    Yes    No

**Applicant Certification and Signatures**

I certify that the organization I represent was actively operating in Nye County on or before March 1, 2020.

I certify that the information provided in this application is true and accurate to the best of my ability under the penalty of perjury and no false or misleading statements have been made in order to secure approval of this application. You are authorized to make all the inquiries you deem necessary to verify the accuracy of the information contained herein.

**Nevada Revised Statutes Certification**

I certify that approved funds under this program will be used in accordance with NRS.

**Duplication of Funding**

I attest that I will not submit a request for reimbursement under this program if I have requested funding under another federal or state program for the same line item. This practice constitutes “double dipping” and is not allowed for any federal and state programs. If I “double dips”, I will be required to repay the County for funds issued. Refusal of the return of funds is subject to prosecution by the Nye County District Attorney’s Office pursuant to the grant agreement.

  
\_\_\_\_\_  
*Applicant Signature*

11/15/2022  
\_\_\_\_\_  
*Date*

Stacy Smith, CEO  
\_\_\_\_\_  
*Applicant Name and Title*

Please contact Jessica McCutcheon at [jemccutcheon@co.nye.nv.us](mailto:jemccutcheon@co.nye.nv.us) or by phone at (775) 751-7091 to assist with the agenda item and backup submission.