



COUNTY OF NYE

CLASS TITLE: LANDFILL MAINTENANCE WORKER

BASIC FUNCTION:

Under direction of the District Road Supervisor, performs a variety of semi-skilled and skilled tasks in the landfill operations, including solid waste inspection, fee assessment, data tracking, and the maintenance, construction, and repair of landfill cells, roads, storm drains, ditches, and drainage features. Operates heavy equipment and ensures compliance with operational and safety procedures within the landfill site.

Landfill Maintenance Worker – will be required to demonstrate the ability to operate heavy construction equipment within the landfill operations area.

REPRESENTATIVE DUTIES: *(Performance of these functions is the reason the job exists.*

Assigned job tasks/duties are not limited to the representative duties).

Landfill Maintenance Worker representative duties include but are not limited to:

1. Operate gatehouse; Inspect, evaluate, and document incoming loads of solid waste to determine acceptability and proper placement within designated landfill solid waste cells.
2. Direct and assist haulers in appropriate offload locations based on material type and operational needs.
3. Utilize scale system; Assess incoming loads for volume/weight to calculate applicable disposal fees; receive and record payment for incoming waste.
4. Maintain accurate waste tracking logs and prepare routine data reports related to incoming loads, fees collected, and landfill cell usage.
5. Operate a variety of heavy construction equipment, including dozers, compactors, backhoes, scrapers, loaders, and graders, to perform cut/fill operations, road grading, road maintenance, storm drain repair, and cell construction and backfill.
6. Install and maintain signs, markers, and work zone barricades to ensure safe landfill operations.
7. Monitor the site daily to determine the need for additional materials, equipment, or supplies. E
8. Ensures safety precautions are followed by ensuring signs and work zones are designated.
9. Determines the daily need for additional materials, supplies, and tools necessary to perform the job.
10. Performs general landfill upkeep and performs emergency storm/disaster work as needed.
11. Performs other related duties as required or assigned.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Three (3) years' experience performing duties comparable to those of a Road Maintenance Worker II in Nye County, or three (3) years' experience in Landfill operation.
- Knowledge of operation of power equipment related to assigned duties.
- Knowledge of methods, techniques, and safety practices used in maintaining roadway and storm water catch basins.
- Knowledge of solid waste handling procedures and regulatory compliance for landfill operations, landfill cell construction and safe heavy equipment operation, fee structures and methods for assessing disposal costs, data collection, basic reporting, and recordkeeping practices.
- Knowledge of safe work practices, including traffic and equipment safety within active landfill sites.
- Skilled in performing tasks in the construction and maintenance of roadways, landfills, and related public/operations access works and facilities.
- Skill in working independently in the absence of supervision.
- Skilled in performing heavy manual labor for extended periods occasionally under severe weather conditions.
- Skilled in maintaining accurate records and preparing routine reports.
- Ability to evaluate waste loads and determine appropriate disposal methods based on type and condition.
- Ability to calculate fees and process payments accurately and professionally.
- Strong communication skills and the ability to maintain professionalism with the public and coworkers.
- Able to work independently, prioritize daily tasks, and function cooperatively in a team environment.
- Capable of interpreting site maps, written instructions, and regulatory guidance. Physically able to perform labor-intensive tasks for extended periods, including lifting, bending, and climbing.

EDUCATION AND EXPERIENCE:

Landfill Maintenance Worker –High school diploma or successful completion of G.E.D. or high school proficiency exam and three (3) years road and drainage construction and maintenance experience equivalent to Road Maintenance Worker II. Or, 2 years of work experience as a Landfill worker with equipment operation experience.

REQUIRED LICENSES:

- Valid State of Nevada Driver's License
- Valid State of Nevada Class A Commercial Driver's License (CDL) with tanker endorsement within 24 months of hire.

WORK DIRECTION, LEAD AND SUPERVISORY RESPONSIBILITIES:

No work direction or supervisory responsibility required.

CONTACTS:

Public, District Road Supervisor, Road Maintenance Workers, Landfill Staff, and County departments.

PHYSICAL EFFORT:

The physical and mental requirements described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

Must be able to perform heavy physical labor. Also requires sitting, climbing, balancing, stooping, kneeling, crouching, or crawling.

In compliance with applicable disability laws, reasonable accommodation may be provided for qualified individuals with a disability who require and request such accommodations. Incumbents and individuals who have been offered employment are encouraged to discuss potential accommodation with the employer.

WORKING CONDITIONS:

Work is performed under the following conditions: Subject to construction and repair environment, including dirt, dust, fumes, smoke, loud noises, and moderate temperature variation.

THIS JOB SPECIFICATION SHOULD NOT BE CONSTRUED TO IMPLY THAT THESE REQUIREMENTS ARE THE EXCLUSIVE STANDARDS OF THE POSITION. INCUMBENTS MAY BE REQUIRED TO FOLLOW ANY OTHER INSTRUCTIONS, AND TO PERFORM ANY OTHER RELATED DUTIES AS MAY BE REQUIRED BY THEIR SUPERVISOR.

CONDITIONS OF EMPLOYMENT:

Nye County participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered employment must complete Section 1 of the Form I-9 along with required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide the required documentation as soon as possible after the job offer is made.

This job description indicates, in general, the nature and levels of work, knowledge, skills, abilities and other essential functions (covered under the Americans with Disabilities Act) expected of the incumbent. It is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities required of the incumbent. Incumbent may be asked to perform other duties as required.